

**STATE OF NEW JERSEY  
DIVISION OF PENSIONS AND BENEFITS**

Accounting Services  
PO Box 295  
Trenton, NJ 08625-0295

Dear Retiree,

If you wish to have New Jersey Gross Income Tax withheld from your monthly pension check, change the amount currently withheld, or stop your current state tax withholding, please complete this form and return it to the address shown above. If you are a new retiree or beneficiary, **DO NOT** submit this form **unless** you wish to have New Jersey State income tax withheld. **Be sure to sign and date your completed form. PLEASE ALLOW FOUR TO SIX WEEKS FOR PROCESSING.**

If you do not live in New Jersey, your pension is not subject to New Jersey State income tax. If you live in New Jersey, your pension is taxable when you have recovered in retirement checks an amount equal to your total contributions to the pension plan. Therefore, you may want to wait until your contributions are recovered before filing this form. The exception to this is if you are not going to recover your total contributions within three years of retirement. In this case, please refer to your *New Jersey Income Tax Resident Return 1040* booklet to determine how your pension is taxed.

If you have any questions concerning New Jersey Gross Income Tax, please call the New Jersey Division of Taxation at 1-800-323-4400 (within NJ, NY, PA, DE, and MD) or (609) 826-4400 (anywhere).

**Certificate of Voluntary Withholding of New Jersey Gross Income Tax  
from Pension and Annuity Payments**

*(Please Print)*

**NJ-W-4P**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Retirement No.: \_\_\_\_\_

Social Security No.: **XXX - XX -** \_\_\_\_\_  
*(List last 4 digits only)*

*(Check one box)*

- I elect to have New Jersey Gross Income Tax withheld from each monthly pension or annuity payment in the amount of \$\_\_\_\_\_.00 *(Minimum \$10 per month.)*
- Stop withholding New Jersey Income Tax. *(Only available to recipients with current State tax withholding.)*

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_